The Stuart Rental Company - Order Form

Phone: 800.400.0543 | www.stuartrental.com
Fax: 408.856.3233 | Email: sales@stuartrental.com

Your Name:_____ **Company Name** (if applicable): _____

Phone: _____ **Email:** _____ **Fax:** _____ ☐ **Reservation** ☐ **Quote**

Event Date & Time: _____ ☐ **New Customer** ☐ **Existing Customer**

Check which applies:

☐ Delivery ☐ Will-Call at Showroom (circle one): Castro Valley | Milpitas | Mountain View

Delivery/Will Call Date: _____ For delivery, choose one: ☐ Standard ☐ Timed (specify): _____

Pick-Up/Bring Back Date: _____ For delivery, choose one: ☐ Standard ☐ Timed (specify): _____

Standard delivery and pick-up is between 9am - 5pm. Additional charges will apply for a timed delivery or a timed pick-up.

Delivery/Billing Address: _____ **X-St:** _____

City: _____ **State:** _____ **Zip Code:** _____

On-site Contact: _____ **Cell Phone:** _____ ☐ Business ☐ Residential

Elevator: Yes / No   **Stairs:** Yes / No   **Long Carry over 30 feet:** Yes / No   **If yes, # of feet:** _____

Special Delivery Instructions: _____

Tables	Chairs	China	Flatware
(Please write in quantities)	**Chiavari:**	**Pattern:**	**Pattern:**

Tables
(Please write in quantities)

Rounds:
_____ 30" _____ 36" _____ 48"
_____ 60" _____ 66" _____ 72"

Kiosks (42" high)**:**
_____ 24" _____ 30" _____ 36"

Banquet (30" wide)**:**
_____ 4' _____ 6' _____ 8'

Square:
_____ 48" _____ 54"

Conference (18" wide)**:**
_____ 6' _____ 8'

Other:

Chairs
Chiavari:
Qty: _____ (circle one):
Black / Gold / Silver / Copper
Mahogany / Walnut / Pearl
Cushion: White / Ivory / Black

Resin:
____ White ____ Black

Wood:
____ White ____ Black
____ Natural

Samsonite:
____ White ____ Black
____ Grey

Other:

China
Pattern:

Qty	
	Chop Plate
	Dinner Plate
	Salad/Dessert Plate
	Bread & Butter Plate
	Soup Bowl
	Coffee Cup
	Saucer
	Coffee Mug
	Other:

Flatware
Pattern:

Qty	
	Dinner Fork
	Salad Fork
	Dinner Knife
	Butter Knife
	Tablespoon
	Teaspoon
	Demi Spoon
	Other:

Glassware

Qty.	Pattern:
	Red Wine
	White Wine
	Water
	Champagne Flute
	Other:
	Martini _____ oz.
	Hi Ball
	Old Fashioned
	Double Old Fashioned
	Other:

Linen

Qty.	Size	Linen
ex/ 5	120" Round	Cotton Red

Additional Items/ Special Instructions:
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Please contact a sales representative if you do not receive confirmation of your order within 24 hours.

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